



Yorkshire and Humber TEACHER TRAINING

Booking & Payment terms and conditions – SKE Courses

These event payment and cancellation terms and conditions apply to both physical and online events.

An invoice will be issued on receipt of booking. Full payment of the course fee is due within 30 days of the invoice date.

Enrolment will not take place until full payment has been received.

Cancellations need to be made in writing.

Cancellations must be sent to ske@yhtt.ac.uk.

Cancellations must be received within 4 weeks of enrolment.

A full refund of the course fee will be issued if the withdrawal is received prior to enrolment.

For cancellations received within 4 weeks of enrolment a refund will only be issued if the online account has not been unlocked. A 10% administrative charge applies (10% of the full course fee).

If the withdrawal is received within 4 weeks of enrolment, but the online account has been unlocked, a charge of £62.5 per planned course week is payable, e.g. for an 8-week course a charge of £500 is payable.

No refund will be given if the withdrawal is received after 4 weeks on the course.

Participants can be substituted for another member of staff at no charge. Please inform us of the substitute's details.

Yorkshire and Humber Teacher Training will not offer refunds for cancellations arising from events outside of its control.

Yorkshire and Humber Teacher Training reserves the right to alter the programme and change the speakers without prior notice. We reserve the right to cancel or reschedule CPD activities without prior notice and to amend or alter published programmes and venues without liability. In these circumstances, you will be offered an alternative date for the same CPD activity, an alternative CPD activity, a credit note or a full refund.